

Meeting Minutes

[Humphries Elementary School Budget Allocation Meeting]

Date: [January 24, 2024]

Time: [3:30 pm]

Location: [Virtual - Zoom]

- I. Call to Order [3:30 pm]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jaron Trimble	Present
Parent/Guardian	Tiara Barnes	Absent
Parent/Guardian	Abigail Reese-Kelley	Present
Parent/Guardian	Leah Clark	Absent
Instructional Staff	Dammeon Marshall	Present
Instructional Staff	Oreta Campbell	Absent
Instructional Staff	Shakita Lanier	Present
Community Member	Michael Charles	Present
Community Member	VACANT	
Swing Seat	Deborah Sumlin	Present

Quorum Established: [Yes]

III. Action Items

- A. Approval of Agenda: Motion made by [Michael Charles]; Seconded by [Abigail Reese-Kelley]

Members Approving: Abigail Reese-Kelley, Dammeon Marshall, Shakita Lanier, Michael Charles, Deborah Sumlin

Members Opposed [none]

Members Abstaining [none]

Motion [Passes/Fails]

- B. Approval of minutes from December meeting: Motion made by [Abigail Reese-Kelley] Seconded by [Shakita Lanier]

Members Approving: [Abigail Reese-Kelley, Dammeon Marshall, Shakita Lanier, Michael Charles, Deborah Sumlin]

Members Opposed [none]

Members Abstaining [none]

Motion [Passes/Fails]

- C. Fill vacant community seat [[Tabled until next election](#)]
- IV. Discussion Items:
 - A. Review Strategic Plan and strategic plan ranking. (this was previously voted and approved at our November 11, 2023, meeting)
 - B. Budget Allocation presentation
 - C. Review SSF (Student Success Funding) and allocation.
 - i. Budgets from 2023 2024 school year were compared to next year (2024 – 2025)
 - ii. We will not be receiving CARES funding next year.
 - iii. As always, our priority is to support the students. One of the ways we do this is to have staffing in place to assist them.
 - D. Review budget development process and future budget meetings.
 - i. This meeting is the Budget Allocation Process Meeting.
 - ii. The next meeting will be the GO team feedback meeting which will be held on February 28, 2024 which will be before the principal’s staffing conference.
 - iii. Final GO team approval must be after the principal’s staffing conference and before March 15. Our meeting is scheduled for March 13, 2024.)
- V. Information Items:
 - A. Principal’s Report
 - i. We have had an influx of new students, and this has had an impact on the school culture as we learn their needs and how best to serve them.
- VI. Announcements
 - A. There are a number of upcoming events:
 - i. Tuesday, January 30, 2024, Parent STEM PBL Night
 - ii. In February we will have NAEP testing for our fourth-grade students, Valentine’s Day celebrations, and our Black History Events.
 - iii. In March we will combine our Read Across America Celebration with our College and Career Readiness Week.
 - iv. Reminder to complete all trainings including budget.
 - v. We have had a decrease in attendance recently so please encourage students to attend and if you have any suggestions on ways to increase attendance please let us know.
- VII. Public Comment – no requests for public comment were received.
- VIII. Adjournment:
 - A. Motion made by [[Abigail Reese-Kelley](#)]; Seconded by [[Shakita Lanier](#)]
Members Approving: [Dammeon Marshall](#), [Abigail Reese-Kelley](#), [Shakita Lanier](#), [Deborah Sumlin](#), [Michael Charles](#)

ADJOURNED AT 4:25 PM

Meeting Minutes

Minutes taken by [Michael Charles]

Position: [Vice - Chair]

Date Approved: [February 28, 2024]